

AD HOC GROUP OF THE STATES PARTIES  
TO THE CONVENTION ON THE PROHIBITION  
OF THE DEVELOPMENT, PRODUCTION AND  
STOCKPILING OF BACTERIOLOGICAL  
(BIOLOGICAL) AND TOXIN WEAPONS  
AND ON THEIR DESTRUCTION

BWC/AD HOC GROUP/4  
14 July 1995

Original: ENGLISH

---

Second session  
Geneva, 10-21 July 1995

ESTIMATED COSTS OF THE SECOND AND THIRD SESSIONS OF THE  
AD HOC GROUP OF THE STATES PARTIES TO THE CONVENTION ON THE  
PROHIBITION OF THE DEVELOPMENT, PRODUCTION AND STOCKPILING  
OF BACTERIOLOGICAL (BIOLOGICAL) AND TOXIN WEAPONS  
AND ON THEIR DESTRUCTION

Note by the Secretariat

1. It will be recalled that the Ad Hoc Group of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) Weapons and On Their Destruction at its first session (4-6 January 1995) decided inter alia to consider and adopt at its next session the estimated costs for its future sessions (paragraph 13 of the procedural report on the first session - document BWC/AD HOC GROUP/3).
2. This paper is submitted pursuant to that decision. It, therefore, provides estimated costs in respect of the current session of the Ad Hoc Group, as well as the estimated costs of its next session in 1995 (27 November - 8 December 1995). Since in accordance with paragraph 10 of the procedural report on the first session, a decision on the specific dates for the 1996 sessions will be made by the end of the November/December 1995 session, estimated costs on the 1996 sessions will be submitted for adoption at the next session (November/December 1995).
3. The estimated costs of the second and third sessions including conference and non-conference servicing requirements are estimated at \$386,900 and \$331,400, respectively. A detailed breakdown of these costs is provided in Annex I and II to the present note. The estimated costs shown in the Annexes have been calculated on the basis of past experience and anticipated workload. The final costs will be determined after the closure of the meetings based on actual workload. At that time, any adjustment in the contributions by the participants sharing the costs will be made accordingly.
4. With regard to the financial arrangements, in accordance with the decision taken by the Ad Hoc Group at its first session, as reflected in paragraph 13 of the procedural report, the costs will be shared among the States Parties participating in the sessions, based on their

assessments to the regular budget prorated to take into account the number of States Parties participating in the meetings. States which have signed but not yet ratified the Convention and which participate in the meetings will share the costs to the extent of their respective rates of assessment under the United Nations scale.

5. Accordingly, as soon as the estimated costs for the second and third sessions have been adopted by the Ad Hoc Group, assessment notices will be prepared and dispatched based on the above cost sharing formula. Related contributions should be made at the earliest possible date after receipt of those notices.

ANNEX I

ESTIMATED COST OF THE MEETING OF THE SECOND SESSION OF THE AD HOC GROUP  
OF THE STATES PARTIES TO THE BIOLOGICAL WEAPONS CONVENTION  
(10-21 July 1995)

A. CONFERENCE-SERVICING COSTS

	Meeting services \$	Pre-session documentation \$	In-session documentation \$	Post-session documentation \$	Other requirements \$	TOTAL \$
Interpretation	138,000					138,000
Meeting Room Attendants	9,500					9,500
Conference Officer	2,000					2,000
Translation			17,900	2,300		20,200
Revision			8,100	1,200		9,300
Translation/Self-revision			20,800	2,500		23,300
Typing			18,900	2,600		21,500
Reproduction		36,300	7,400	900		44,600
Distribution		2,100	14,100	700		16,900

	Meeting services \$	Pre-session documentation \$	In-session documentation \$	Post-session documentation \$	Other requirements \$	TOTAL \$
Sound Technicians					9,500	9,500
Messenger					1,900	1,900
Cleaners					3,500	3,500
Overtime					4,300	4,300
Documents Control Officer					1,900	1,900
Documents Distribution Officer					1,900	1,900
Telecommunications					500	500
Rental of equipment and supplies					1,000	1,000
<b>SUB-TOTAL</b>	149,500	38,400	87,200	10,200	24,500	309,800

B. NON-CONFERENCE SERVICING COSTS \$25,300

a) Estimated travel and daily subsistence allowance in respect of substantive staff to service the meeting of the Ad Hoc Group. Secretary of the Ad Hoc Group (D-1), 1 Senior Political Affairs Officer (P-5), 1 Political Affairs Officer (P-4) and 1 secretarial assistant (G-4/G-5).

b) 1.4 work-months of secretarial assistance \$7,300

SUB-TOTAL \$342,400

C.	PROGRAMME-SUPPORT COSTS (13% OF CONFERENCE AND NON-CONFERENCE SERVICING COSTS)	\$44,500
D.	<u>GRAND TOTAL</u>	<u>\$386,900</u>

ANNEX II

ESTIMATED COST OF THE MEETING OF THE THIRD SESSION OF THE AD HOC GROUP  
OF THE STATES PARTIES TO THE BIOLOGICAL WEAPONS CONVENTION  
(27 November - 8 December 1995)

A. CONFERENCE - SERVICING COSTS

	Meeting services \$	Pre-session documentation \$	In-session documentation \$	Post-session documentation \$	Other requirements \$	TOTAL \$
Interpretation	128,800					128,800
Meeting Room Attendants	7,600					7,600
Conference Officer	2,000					2,000
Translation		1,200	17,900	2,300		21,400
Revision		400	8,100	1,200		9,700
Translation/Self-revision		1,400	20,800	2,500		24,700
Typing		1,200	18,900	2,600		22,700
Reproduction		500	7,400	900		8,800

	Meeting services \$	Pre-session documentation \$	In-session documentation \$	Post-session documentation \$	Other requirements \$	TOTAL \$
Distribution		1,400	14,100	700		16,200
Sound Technicians					9,500	9,500
Messenger					1,900	1,900
Overtime (for secretaries)					3,000	3,000
Documents Control Officer					1,900	1,900
Documents Distribution Officer					1,900	1,900
Telecommunications					500	500
Rental of equipment and supplies					1,000	1,000
<b>SUB-TOTAL</b>	138,400	6,100	87,200	10,200	19,700	261,600

B. NON-CONFERENCE SERVICING COSTS \$26,200

a) Estimated travel and daily subsistence allowance in respect of substantive staff to service the meeting of the Ad Hoc Group. Secretary of the Ad Hoc Group (D-1), 1 Senior Political Affairs Officer (P-5), 1 Political Affairs Officer (P-4) and 1 secretarial assistant (G-4/G-5).

b) 1 work-month of secretarial assistance \$5,500

SUB-TOTAL \$293,300

C. PROGRAMME-SUPPORT COSTS (13% OF CONFERENCE AND NON-CONFERENCE SERVICING COSTS) \$38,100

D. GRAND TOTAL \$331,400

---