

**FIFTH REVIEW CONFERENCE OF THE
STATES PARTIES TO THE CONVENTION
ON THE PROHIBITION OF THE
DEVELOPMENT, PRODUCTION AND
STOCKPILING OF BACTERIOLOGICAL
(BIOLOGICAL) AND TOXIN WEAPONS
AND ON THEIR DESTRUCTION**

BWC/CONF.V/14
13 November 2002

Original: ENGLISH

Resumed Session
Geneva, 11 – 22 November 2002

**ESTIMATED COSTS OF MEETINGS IN 2003, 2004 AND 2005 OF THE STATES
PARTIES TO THE CONVENTION ON THE PROHIBITION OF THE DEVELOPMENT,
PRODUCTION AND STOCKPILING OF BACTERIOLOGICAL (BIOLOGICAL) AND
TOXIN WEAPONS AND ON THEIR DESTRUCTION.**

Note by the Secretariat

1. By decision 56/414 adopted without a vote on 29 November 2001, the General Assembly requested the Secretary-General, inter alia, to continue to assist the Depositary governments to provide such services as may be required for the implementation of the decisions and recommendations of the Review Conferences.
2. This document is submitted pursuant to the above-mentioned decision, and pending the decision of the Fifth Review Conference to convene, in each of the years 2003, 2004 and 2005, a meeting of experts of two weeks' duration, and a meeting of States Parties of one week's duration. Estimated costs of conference and non-conference servicing of two meetings per year amount to US\$542,700 in each of the years 2003, 2004 and 2005, or a total of US\$1,628,100 over these three years. A breakdown of these costs is annexed.
3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closing of the sessions when the exact workload is known. At that time, any adjustments in contributions by the participants sharing the costs will be made accordingly.
4. With regard to the financial arrangements, it will be recalled that, in accordance with the practice followed on the occasion of previous disarmament conferences and related meetings, the costs are shared among the States Parties participating in such meetings, based on the United Nations scale of assessment pro-rated to take into account the number of States Parties participating in the meetings. States that are not States Parties but have accepted the invitation to take part in the meetings share the costs to the extent of their respective rates of assessment under the United Nations scale of assessments.
5. Subject to approval by the States Parties of the estimated costs and cost sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the holding of the meeting of experts and meeting of States Parties shall have no financial implication for the regular budget of the Organization, States Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

Title of session:

2003 BWC - SUMMARY OF MEETINGS

| Conference-servicing items | Meeting Servicing \$ | Pre-session documentation \$ | In-session documentation \$ | Summary records \$ | Post-session documentation \$ | General Services requirements \$ | Other requirements \$ | Total \$ |
|--------------------------------------|-------------------------|---------------------------------|--------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------|----------------|
| Interpretation and meeting servicing | 215'398 | | | | | | | 215'398 |
| Translation of documentation | | 36'738 | 32'056 | 0 | 16'557 | | | 85'351 |
| Support Services requirements | | | | | | 16'025 | | 16'025 |
| Other requirements | | | | | | | 18'046 | 18'046 |
| Total | 215'398 | 36'738 | 32'056 | 0 | 16'557 | 16'025 | 18'046 | 334'820 |

* - at US\$1=CHF1.49

| | |
|---|----------------|
| A. Total conference-servicing requirements (inclusive of 13% programme support costs) | 334'820 |
| B. Non-conference-servicing requirements: | |
| <i>Temporary assistance</i> | 183'922 |
| <i>Programme support costs @ 13% of B</i> | 23'910 |
| <i>Subtotal B</i> | 207'832 |
| Grand total (rounded) A+B | <u>542'700</u> |

Title of session: 2003 BWC - MEETING OF EXPERTS, GENEVA

Date to be held: 14 - 25 April 2003

| Conference-servicing items | Meeting Servicing \$ | Pre-session documentation \$ | In-session documentation \$ | Summary records \$ | Post-session documentation \$ | General Services requirements \$ | Other requirements \$ | Total \$ |
|--------------------------------------|-------------------------|---------------------------------|--------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------|----------------|
| Interpretation and meeting servicing | 143'599 | | | | | | | 143'599 |
| Translation of documentation | | 22'068 | 17'415 | 0 | 6'718 | | | 46'202 |
| Support Services requirements | | | | | | 10'683 | | 10'683 |
| Other requirements | | | | | | | 11'606 | 11'606 |
| Total | 143'599 | 22'068 | 17'415 | 0 | 6'718 | 10'683 | 11'606 | 212'090 |

* - at US\$1=CHF1.49

| | |
|---|----------------|
| A. Total conference-servicing requirements (inclusive of 13% programme support costs) | 212'090 |
| B. Non-conference-servicing requirements: | |
| <i>Temporary assistance</i> | 121'753 |
| <i>Programme support costs @ 13% of B</i> | 15'828 |
| <i>Subtotal B</i> | 137'581 |
| Grand total (rounded) A+B | <u>349'700</u> |

Title of session: 2003 BWC - ANNUAL MEETING OF STATES PARTIES, GENEVA

Date to be held: 10 - 14 November 2003

| Conference-servicing items | Meeting Servicing \$ | Pre-session documentation \$ | In-session documentation \$ | Summary records \$ | Post-session documentation \$ | General Services requirements \$ | Other requirements \$ | Total \$ |
|--------------------------------------|-------------------------|---------------------------------|--------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------|----------------|
| Interpretation and meeting servicing | 71'799 | | | | | | | 71'799 |
| Translation of documentation | | 14'669 | 14'641 | 0 | 9'839 | | | 39'149 |
| Support Services requirements | | | | | | 5'342 | | 5'342 |
| Other requirements | | | | | | | 6'440 | 6'440 |
| Total | 71'799 | 14'669 | 14'641 | 0 | 9'839 | 5'342 | 6'440 | 122'730 |

* - at US\$1=CHF1.49

| | |
|---|----------------|
| A. Total conference-servicing requirements (inclusive of 13% programme support costs) | 122'730 |
| B. Non-conference-servicing requirements: | |
| <i>Temporary assistance</i> | 62'169 |
| <i>Programme support costs @ 13% of B</i> | 8'082 |
| <i>Subtotal B</i> | 70'251 |
| Grand total (rounded) A+B | <u>193'000</u> |

Title of session: 2004 BWC - SUMMARY OF MEETINGS

| Conference-servicing items | Meeting Servicing \$ | Pre-session documentation \$ | In-session documentation \$ | Summary records \$ | Post-session documentation \$ | General Services requirements \$ | Other requirements \$ | Total \$ |
|--------------------------------------|-------------------------|---------------------------------|--------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------|----------------|
| Interpretation and meeting servicing | 215'398 | | | | | | | 215'398 |
| Translation of documentation | | 36'738 | 32'056 | 0 | 16'557 | | | 85'351 |
| Support Services requirements | | | | | | 16'025 | | 16'025 |
| Other requirements | | | | | | | 18'046 | 18'046 |
| Total | 215'398 | 36'738 | 32'056 | 0 | 16'557 | 16'025 | 18'046 | 334'820 |

* - at US\$1=CHF1.49

| | |
|---|----------------|
| A. Total conference-servicing requirements (inclusive of 13% programme support costs) | 334'820 |
| B. Non-conference-servicing requirements: | |
| <i>Temporary assistance</i> | 183'922 |
| <i>Programme support costs @ 13% of B</i> | 23'910 |
| <i>Subtotal B</i> | 207'832 |
| Grand total (rounded) A+B | <u>542'700</u> |

Title of session: 2004 BWC - MEETING OF EXPERTS, GENEVA

Date to be held: Two weeks in April 2004

| Conference-servicing items | Meeting Servicing \$ | Pre-session documentation \$ | In-session documentation \$ | Summary records \$ | Post-session documentation \$ | General Services requirements \$ | Other requirements \$ | Total \$ |
|----------------------------|-------------------------|---------------------------------|--------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------|-------------|
|----------------------------|-------------------------|---------------------------------|--------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------|-------------|

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|--------------------------------------|---------|--|--|--|--|--|--|---------|
| Interpretation and meeting servicing | 143'599 | | | | | | | 143'599 |
|--------------------------------------|---------|--|--|--|--|--|--|---------|

| | | | | | | | | |
|------------------------------|--|--------|--------|---|-------|--|--|--------|
| Translation of documentation | | 22'068 | 17'415 | 0 | 6'718 | | | 46'202 |
|------------------------------|--|--------|--------|---|-------|--|--|--------|

| | | | | | | | | |
|-------------------------------|--|--|--|--|--|--------|--|--------|
| Support Services requirements | | | | | | 10'683 | | 10'683 |
|-------------------------------|--|--|--|--|--|--------|--|--------|

| | | | | | | | | |
|--------------------|--|--|--|--|--|--|--------|--------|
| Other requirements | | | | | | | 11'606 | 11'606 |
|--------------------|--|--|--|--|--|--|--------|--------|

| | | | | | | | | |
|--------------|----------------|---------------|---------------|----------|--------------|---------------|---------------|----------------|
| Total | 143'599 | 22'068 | 17'415 | 0 | 6'718 | 10'683 | 11'606 | 212'090 |
|--------------|----------------|---------------|---------------|----------|--------------|---------------|---------------|----------------|

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| | |
|---|----------------|
| A. Total conference-servicing requirements (inclusive of 13% programme support costs) | 212'090 |
| B. Non-conference-servicing requirements: | |
| <i>Temporary assistance</i> | 121'753 |
| <i>Programme support costs @ 13% of B</i> | 15'828 |
| <i>Subtotal B</i> | 137'581 |
| Grand total (rounded) A+B | <u>349'700</u> |

Title of session: 2004 BWC - ANNUAL MEETING OF STATES PARTIES, GENEVA

Date to be held: One week in November 2004

| Conference-servicing items | Meeting Servicing \$ | Pre-session documentation \$ | In-session documentation \$ | Summary records \$ | Post-session documentation \$ | General Services requirements \$ | Other requirements \$ | Total \$ |
|--------------------------------------|-------------------------|---------------------------------|--------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------|----------------|
| Interpretation and meeting servicing | 71'799 | | | | | | | 71'799 |
| Translation of documentation | | 14'669 | 14'641 | 0 | 9'839 | | | 39'149 |
| Support Services requirements | | | | | | 5'342 | | 5'342 |
| Other requirements | | | | | | | 6'440 | 6'440 |
| Total | 71'799 | 14'669 | 14'641 | 0 | 9'839 | 5'342 | 6'440 | 122'730 |

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| | |
|---|----------------|
| A. Total conference-servicing requirements (inclusive of 13% programme support costs) | 122'730 |
| B. Non-conference-servicing requirements: | |
| <i>Temporary assistance</i> | 62'169 |
| <i>Programme support costs @ 13% of B</i> | 8'082 |
| <i>Subtotal B</i> | 70'251 |
| Grand total (rounded) A+B | <u>193'000</u> |

Title of session: 2005 BWC - SUMMARY OF MEETINGS

| Conference-servicing items | Meeting Servicing \$ | Pre-session documentation \$ | In-session documentation \$ | Summary records \$ | Post-session documentation \$ | General Services requirements \$ | Other requirements \$ | Total \$ |
|--------------------------------------|-------------------------|---------------------------------|--------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------|----------------|
| Interpretation and meeting servicing | 215'398 | | | | | | | 215'398 |
| Translation of documentation | | 36'738 | 32'056 | 0 | 16'557 | | | 85'351 |
| Support Services requirements | | | | | | 16'025 | | 16'025 |
| Other requirements | | | | | | | 18'046 | 18'046 |
| Total | 215'398 | 36'738 | 32'056 | 0 | 16'557 | 16'025 | 18'046 | 334'820 |

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| | |
|---|----------------|
| A. Total conference-servicing requirements (inclusive of 13% programme support costs) | 334'820 |
| B. Non-conference-servicing requirements: | |
| <i>Temporary assistance</i> | 183'922 |
| <i>Programme support costs @ 13% of B</i> | 23'910 |
| <i>Subtotal B</i> | 207'832 |
| Grand total (rounded) A+B | <u>542'700</u> |

Title of session: 2005 BWC - MEETING OF EXPERTS, GENEVA

Date to be held: Two weeks in April 2005

| Conference-servicing items | Meeting Servicing \$ | Pre-session documentation \$ | In-session documentation \$ | Summary records \$ | Post-session documentation \$ | General Services requirements \$ | Other requirements \$ | Total \$ |
|--------------------------------------|-------------------------|---------------------------------|--------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------|----------------|
| Interpretation and meeting servicing | 143'599 | | | | | | | 143'599 |
| Translation of documentation | | 22'068 | 17'415 | 0 | 6'718 | | | 46'202 |
| Support Services requirements | | | | | | 10'683 | | 10'683 |
| Other requirements | | | | | | | 11'606 | 11'606 |
| Total | 143'599 | 22'068 | 17'415 | 0 | 6'718 | 10'683 | 11'606 | 212'090 |

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|---|----------------|
| A. Total conference-servicing requirements (inclusive of 13% programme support costs) | 212'090 |
| B. Non-conference-servicing requirements: | |
| <i>Temporary assistance</i> | 121'753 |
| <i>Programme support costs @ 13% of B</i> | 15'828 |
| <i>Subtotal B</i> | 137'581 |
| Grand total (rounded) A+B | <u>349'700</u> |

Title of session: 2005 BWC - ANNUAL MEETING OF STATES PARTIES, GENEVA

Date to be held: One week in November 2005

| Conference-servicing items | Meeting Servicing \$ | Pre-session documentation \$ | In-session documentation \$ | Summary records \$ | Post-session documentation \$ | General Services requirements \$ | Other requirements \$ | Total \$ |
|--------------------------------------|-------------------------|---------------------------------|--------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------|----------------|
| Interpretation and meeting servicing | 71'799 | | | | | | | 71'799 |
| Translation of documentation | | 14'669 | 14'641 | 0 | 9'839 | | | 39'149 |
| Support Services requirements | | | | | | 5'342 | | 5'342 |
| Other requirements | | | | | | | 6'440 | 6'440 |
| Total | 71'799 | 14'669 | 14'641 | 0 | 9'839 | 5'342 | 6'440 | 122'730 |

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| A. Total conference-servicing requirements (inclusive of 13% programme support costs) | 122'730 |
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| <i>Temporary assistance</i> | 62'169 |
| <i>Programme support costs @ 13% of B</i> | 8'082 |
| <i>Subtotal B</i> | 70'251 |
| Grand total (rounded) A+B | <u>193'000</u> |